UNITED NATIONS **ST**

Secretariat

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14 July 1997

INFORMATION CIRCULAR

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: BRIEFING BY THE SECRETARY-GENERAL

1. On Thursday, 17 July 1997, at 10 a.m. (New York time), the Secretary-General will brief the staff in Conference Room 4 on his intentions with respect to reform. To allow the broadest staff attendance possible while bearing in mind the needs of the service, all supervisors are asked to exercise maximum flexibility in releasing their staff members to attend the event and in taking time to do so themselves.

2. Moreover, to enable as many staff members as possible to hear the briefing, it will be broadcast in New York by United Nations Television and over the Headquarters MX system. It will also be simultaneously video-conferenced to the United Nations Offices at Geneva and Vienna, and taped for distribution as soon as possible to other duty stations, including the regional commissions, as well as peacekeeping and other field missions.

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